**Community Wellbeing Board 2020/21: How it works for you, Terms of Reference, and Board Membership**

**Purpose of report**

For information.

**Summary**

This report sets out how the Community Wellbeing Board operates and how the LGA works to support the objectives and work of its member authorities.

The Community Wellbeing Board are asked to note and agree their Terms of Reference for the 2020/21 year.

|  |
| --- |
| **Recommendations**  That the Community Wellbeing Board:   1. agrees note its Terms of Reference (**Appendix A**); 2. formally notes the membership for 2020/21 (**Appendix B**); and 3. note the Board meeting dates for 2020/21 (**Appendix C**);   **Action**  As directed by Members. |

|  |  |
| --- | --- |
| **Contact officer:** | Amy Haldane |
| **Position:** | Assistant Member Services Manager |
| **Phone no:** | 07867514938 |
| **E-mail:** | [Amy.Haldane@local.gov.uk](mailto:Amy.Haldane@local.gov.uk) |

**Community Wellbeing Board 2020/21: How it works for you, Terms of Reference, and Board Membership**

**Background**

1. The LGA’s Boards seek to lead the agenda for local government on the key challenges and issues within their remit and support the overall objectives of the organisation as set out in the LGA’s Business Plan.
2. They take an active role in helping to shape the Association’s business plan through extensive engagement with councils and oversight of the programmes of work that deliver these strategic priorities.

**2020/21 Terms of reference and membership**

1. The Community Wellbeing Board’s Terms of Reference and Membership are set out at **Appendix A** and **B** for agreement and noting respectively.
2. The Community Wellbeing Boards meeting dates for 2020/21 are also found at **Appendix C** for noting.

**Community Wellbeing Board Lead Members**

1. The LGA seeks where possible to work on the basis of consensus across all four groups. The Community Wellbeing Board is politically balanced, and led by the Chair and three Vice/Deputy Chairs, drawn from each of the four political groups. This grouping of members – known as Lead Members – meet in between Board meetings, shape future meeting agendas, provide clearance on time sensitive matters, represent the Board at external events, meetings and in the media, as well as engaging with the wider Board to ensure your views are represented.
2. The Lead Members for 2020/21 are:
   1. Cllr Ian Hudspeth, Chairman (Conservative)
   2. Cllr Paulette Hamilton, Vice-Chair (Labour)
   3. Cllr Richard Kemp CBE, Deputy Chair (Liberal Democrat)
   4. Cllr Claire Wright, Deputy Chair (Independents)

**The Community Wellbeing Board team**

1. The Board is supported by a cross cutting team of LGA officers, with Policy colleagues and designated Member Services Officer, being those which you are likely to have regular contact with.
2. The Community Wellbeing Board team supports the LGA’s work on the Board’s priorities relating to Community Wellbeing, and also a number of other discrete issues which are within the Board’s remit. The team works with Board Members, the LGA press office and political groups to maintain local government’s reputation on Community Wellbeing issues in the media, directs our lobbying work (according to Members’ steer) in conjunction with the Parliamentary affairs team, and works collaboratively with other Boards across relevant cross cutting policy and improvement issues.

1. The team supports Members in person or by briefing when they represent the LGA on external speaking platforms or at Ministerial or Whitehall events. We will provide briefing notes and/or suggested speaking notes as required in advance if each engagement.
2. The team also participate in a number of officer working groups and programme boards, representing the sector’s interests and putting forward the LGA’s agreed policy positions.

**Communications and Events**

1. There are a number of internal and external communications channels available to help the Community Wellbeing Board promote the work it is doing and to seek views from our member authorities.
2. In the Autumn the Community Wellbeing Team participates in the National Children and Adult Services conference (NCASC) Organised by the Local Government Association (LGA), Association of Directors of Social Services (ADASS) and Association of Directors of Children's Services (ADCS), the NCASC is regularly attended by more than 1,000 delegates. It is widely recognised as the most important annual event of its kind for councillors, directors, senior officers, policymakers and service managers with responsibilities for children's services, adult care and health in the statutory, voluntary and private sectors. This years NCASC will be held in Manchester from 20 to 22 November.
3. We also have a dedicated section on the LGA website, regular e-bulletins with a personal introduction from the Chair of the Board, outside speaking engagements and interviews, advisory networks, features and news items in First magazine as well as twitter accounts which are used to keep in touch with our members.

**Appendix A**

**Terms of Reference: Community Wellbeing Board**

The purpose of the Community Wellbeing Board is to engage and develop a thorough understanding of the issues within their brief and how legislation does or could affect councils and their communities, in particular with regard to the growing integration of health and social care services.

The Board works to support local government in delivery of its public health, social inclusion and equalities responsibilities, as well as issues relating to an ageing society and the reform and funding of adult social care.

It is also responsible for maintaining a close relationship with the work of the Asylum, Refugee and Migration Task Group.

The Community Wellbeing Board’s responsibilities include:

1. Representing and lobbying on behalf of the LGA including making public statements on its areas of responsibility.
2. Building and maintaining relationships with key stakeholders.
3. Ensuring the priorities of councils are fed into the business planning process.
4. Developing a work programme to deliver the business plan priorities relevant to their brief, covering lobbying campaigns, research, improvement support in the context of the strategic framework set by the Improvement & Innovation Board and events and linking with other boards where appropriate.
5. Sharing good practice and ideas to stimulate innovation and improvement.
6. Involving representatives from councils in its work, through task groups, Commissions, SIGs, regional networks and mechanisms.
7. Responding to specific issues referred to the Board by one or more member councils or groupings of councils.
8. The Community Wellbeing Board may:
   1. Appoint members to relevant outside bodies in accordance with the Political Conventions.
   2. Appoint Board holders from the Board to lead on key issues.

**Quorum**

One third of the members, provided that representatives of at least 2 political groups represented on the bodyare present.

**Political Composition**

Conservative group: 7 members

Labour group: 7 members

Independent group: 2 members

Liberal Democrat group: 2 members

Substitute members from each political group may also be appointed.

**Frequency per year**

Meetings to be held five times per annum.

**Reporting Accountabilities**

The Executive Advisory Board provides oversight of the Board. The Board may report periodically to the Executive Advisory Board as required, and will submit an annual report to the Executive’s July meeting.

**Appendix B**

**Community Wellbeing Board**

|  |  |
| --- | --- |
| **Councillor** | **Authority** |
|  |  |
| **Conservative (7)** |  |
| Cllr Ian Hudspeth (Chairman) | Oxfordshire County Council |
| Cllr David Fothergill | Somerset County Council |
| Cllr Adrian Hardman | Worcestershire County Council |
| Cllr Colin Noble | Suffolk County Council |
| Cllr Jonathan Owen | East Riding of Yorkshire Council |
| Cllr Judith Wallace | North Tyneside Council |
| Cllr Sue Woolley | Lincolnshire County Council |

|  |  |
| --- | --- |
| ***Substitutes*** |  |
| Cllr David Coppinger | Windsor & Maidenhead Royal Borough |
| Cllr Wayne Fitzgerald | Peterborough City Council |
| Cllr Arnold Saunders | Salford City Council |

|  |  |
| --- | --- |
|  |  |
| **Labour (7)** |  |
| Cllr Paulette Hamilton (Vice-Chair) | Birmingham City Council |
| Cllr Louise Gittins\* | Cheshire West and Chester |
| Cllr Arooj Shah | Oldham MBC |
| Cllr Shabir Pandor | Kirklees Metropolitan Council |
| Cllr Natasa Pantelic | Slough Borough Council |
| Cllr Amy Cross | Blackpool Council |
| Cllr Denise Scott-McDonald | Royal Borough of Greenwich |

|  |  |
| --- | --- |
| ***Substitutes*** |  |
| Cllr Mohammed Iqbal | Pendle Borough Council |
| Cllr Bob Cook | Stockton-on-Tees Borough Council |
| Cllr Joanne Harding\* | Trafford Council |

|  |  |
| --- | --- |
|  |  |
| **Liberal Democrat ( 2)** |  |
| Cllr Richard Kemp CBE (Deputy Chair) | Liverpool City Council |
| Cllr Doreen Huddart | Newcastle upon Tyne City Council |

|  |  |
| --- | --- |
| ***Substitutes*** |  |
| Cllr Rob Rotchell \* | Cornwall Council |

|  |  |
| --- | --- |
|  |  |
| **Independent ( 2)** |  |
| Cllr Claire Wright (Deputy Chair) | Devon County Council |
| Cllr Neil Burden | Cornwall Council |

|  |  |
| --- | --- |
| ***Substitutes*** |  |
| Cllr David Beaman | Waverley Borough Council |
| Cllr Tim Hodgson | Solihull Metropolitan Borough Council |
| Cllr Rosemary Sexton\* | Solihull Metropolitan Borough Council |

\* Newly appointed to this governance structure for 2020/21 meeting year.

**Proportionality Figures 2020/21**

Members are asked to ensure that appointments for 2020/21 are in broad proportionality with the 19 Member political group makeup of the Board, which is as follows:

7 Conservative, 7 Labour, 2 Independent, 2 Liberal Democrat.

**Appendix C**

**Board Meeting Dates 2020/21**

|  |  |  |  |
| --- | --- | --- | --- |
| **DAY (2020)** | **DATE** | **TIME** | **Room at 18 Smith Square** |
| Wednesday | 14 October 2020 | Away Day:  11.00 – 14.00  Board Meeting:  14.00 – 16.00 | Zoom Meeting  Teams Meeting |
|  |  |  |  |
| Wednesday | 2 December 2020 | 11.00 – 13.00 | Virtual Meeting |
|  |  |  |  |
| **DAY (2021)** |  |  |  |
| Thursday | 4 February 2021 | 11.00 – 13.00 | TBC |
|  |  |  |  |
| Tuesday | 11 May 2021 | 11.00 – 13.00 | TBC |
|  |  |  |  |
| Thursday | 22 July 2021 | 11.00 – 13.00 | TBC |